



Palm Beach County Community Services
CARES Act Rental, Utility and Food Assistancess
VERIFICATION OF EMPLOYMENT



NOTE: This form is to be completed if applicant and/or co-applicant cannot provide a recent pay stub. Print extra copies if needed.

Note to Employer: State and/or Federal Regulations require us to verify employment history and income information for the person that has provided authorization below, in order to determine their eligibility for program assistance. Your cooperation in providing the requested information below is most appreciated.

AUTHORIZATION:

I hereby authorize the release of requested information. A copy of the executed "Authorization for the Release of Information" is attached which indicates my agreement with the release of information requested for the sole purpose of determining eligibility for program assistance.

Employee Name

Employee Signature

Employee Social Security Number

Date

INFORMATION BELOW IS TO BE COMPLETED BY EMPLOYER:

Name of Employer: _____

Position: _____

Employer's Address: _____

Date of Hire: _____

Probability of continued employment (please circle one): YES or NO

Number of hours worked per week: _____

Current Pay Rate: \$ _____ Hourly _____ Weekly _____ Monthly _____ Annual

Overtime Pay Rate: _____

EMPLOYER COMMENTS: _____

COVID 19 QUESTIONNAIRE:

Is the employee currently furloughed, unemployed, or has reduction in work hours due to COVID 19? _____ If yes, please explain: _____

AUTHORIZED SIGNATURE:

Signature of Authorized Representative: _____

Printed Name: _____ Title: _____

Date: _____ Phone: _____ Fax: _____

Email Address: _____

WARNING: Florida Statute 817.03 Making false statement to obtain property or credit. Any person who shall make or cause to be made any false statement, in writing, relating to his or her financial condition, assets or liabilities, or relating to the financial condition, assets or liabilities of any firm or corporation in which such person has a financial interest, or for whom he or she is acting, with a fraudulent intent of obtaining credit, goods, money or other property, and shall by such false statement obtain credit, goods, money or other property, shall be guilty of misdemeanor of the first degree, punishable as provided in s. 775.082 or 775.083.